



Board of Directors Meeting Minutes – Taekwondo Canada

July 11, 2017 2:30PM EST via Conference Call

1. Call to order

Meeting was called to order at 2:35PM EST

2. Roll Call

Master Wayne Mitchell
Mr. Darcy Rodd
Master Raymond Mourad
Ms. Sandra de Montigny
Master Jae Park
Ms. Nathalie Birgentzlen
Master In Kyung Kim
Ms. Michele McClymont

Regrets: Master Tony Kook
Master Darlene MacDonald

Quorum is met.

3. Approval of Agenda

Master Wayne Mitchell would like to add the following to “Other Business”

- a. PATU/WTF Coach License
- b. Letter from Karate Canada regarding World Juniors
- c. Investigation case
- d. Nominations Committee
- e. Senior World Championships report and claims

Motion: Ms Michele McClymont
Motion Carried

Second: Mr Darcy Rodd

4. Approval of Minutes

Table May 2017 board meeting minutes to an e-vote.
June minutes are fine to approve.

Motion: Ms Nathalie Birgentzlen
Motion Carried

Second: Master Raymond Mourad

5. ED Performance Review

Ms Nathalie Birgentzlen discussed how we need to strike an HR Committee, setup some clean objectives for the ED. Volunteers are needed to make this committee.





6. HR Committee

The first task for the HR Committee will be to complete the ED Performance Review. Ms Nathalie Birgentzlen, Ms Michele McClymont, and Master Tony Kook will be the HR Committee.

Motion: Temporary HR Committee will be Ms Nathalie Birgentzlen, Ms Michele McClymont and Master Tony Kook to work on Executive Director Review and recommendations for a permanent TOR going forward.

Motion: Ms Nathalie Birgentzlen

Second: Master Raymond Mourad

7. Other Business

a. PATU/WTF Coach License

Master Wayne Mitchell will get clarification from PATU on whether the PATU license is still going to be accepted a G rated events. Master Wayne Mitchell will discuss with the ED about hosting a WTF coaching seminar.

b. Letter from Karate Canada regarding World Juniors

The board had a discussion about this. The board feels that the information in not TC to be given out since it was Tourism Burnaby who made the bid. Master Wayne Mitchell will put Karate Canada and Tourism Burnaby in contact with each other.

c. Investigation case

The board had a discussion about this case. All is still moving forward.

d. Nominations Committee

There are two members now; Master Wayne Mitchell asked if another board member could find another volunteer. Ms Nathalie Birgentzlen will ask around.

e. Senior World Championships report and claims

Master Wayne Mitchell had sent out his report on the Senior World Championships.

Motion: Add 1 day after the Senior World Championships to cover the Presidents expenses.

Motion: Master Jae Park

Second: Mr Darcy Rodd

f. Plan a tribute at the Canada Open for Grand Master Chong Lee

Ms Nathalie Birtgentzlen would like to have a tribute/memorial for Grand Master Chong Lee. She would like to the board to come up with some ideas.

Master Raymond Mourad will look into this too.

8. Date of next meeting

August 1, 2017





TAEKWONDO CANADA

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9. Adjournment

Meeting adjourned at 3:36pm EST

APPROVED

