



TAEKWONDO CANADA

Board of Directors Meeting Minutes – Taekwondo Canada

November 3 2015 2:30PM EST via Conference Call

1. Call to order

Meeting was called to order at 2:37PM EST

2. Roll Call

Master Wayne Mitchell
Master Raymond Mourad
Mr. Darcy Rodd
Master Jae Park
Master Jamie Delisle
Master In Kyung Kim
Master Tony Kook
Master Ali Ghafour
Master Kate Nosworthy
Master Jenny Min
Ms. Sandra de Montigny
Nathalie Birgentzlen

Ms. Rebecca Khoury

Quorum is met.

3. Approval of Agenda

Master Kate Nosworthy would like to add legal update.

Master Kate Nosworthy and Master Jamie Delisle would like to give an update from the Governance Committee.

Motion: Master Kate Nosworthy

Second: Master Jamie Delisle

Motion Carried



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4. Approval of previous minutes

Master Ali Ghafour name was misspelled.

Ms. Nathalie Birgentzlen was misspelled.

Motion: Master Ali Ghafour **Second:** Master Tony Kook

Motion Carried

5. World Juniors

The BOD had a discussion.

Committee will review the pros and cons of this event – Ms. Nathalie Birgentzlen, Master Ali Ghafour, Master Tony Kook, and Master Kate Nosworthy and report back to the board.

Motion to be made:

That the board conditionally agrees to apply for the 2016 World Junior Championships provided Taekwondo Canada is not at risk financially or otherwise and is provided with documents proving as such.

Motion: Master Kate Nosworthy **Second:** Master Jae Park

Motion Carried

6. Budget

Ms Rebecca Khoury is going to make sure all financial information is uploaded to a location that all of the BOD can access it. This will include the bank statements, credit card statements, and expense reports. She explained the budget and the BOD had a great discussion about it.

The BOD had a discussion with Ms Khoury. Ms Khoury wanted to know if anyone had any objections to getting a short term loan. All of the BOD were in favor, no one liked the situation we were in, but approved Ms Khoury acquiring the loan.

Motion to be made:

TC will look at a short term loan, using assets as collateral, from another source.

Motion: Kate Nosworthy

Second: Mr. Darcy Rodd



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None of the board were comfortable in approving the budget as it stands. Master Wayne Mitchell suggested that we table the budget until next week. Mr. Darcy Rodd will confirm with Ms. Sandra de Montigny on her availability for a meeting next week.

7. Legal Update:

1. NFLD agreed to settle
2. SASK – is completed
3. SDRCC – 2 cases are completed

8. Governance Committee

The Terms of Reference has been completed and the BOD will have to approve.

Board had a discussion regarding the Sanctions Policy

9. Date of next meeting

TBD on Ms Sandra de Montigny's availability

10. Adjournment

Meeting recessed 5:10pm EST

11. Meeting reconvened on November 9, 2015 at 2:37pm EST via conference call

12. Roll Call

Master Wayne Mitchell
Master Raymond Mourad
Mr. Darcy Rodd
Master Jae Park
Master Jamie Delisle
Master Tony Kook
Master Ali Ghafour
Master Kate Nosworthy
Ms. Sandra de Montigny



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Nathalie Birgentzlen

Ms. Rebecca Khoury

Regrets: Master In Kyung Kim, Master Jenny Min

Quorum is met.

13. Continue Budget discussion

Ms. Rebecca Khoury says the only changes that will be on the next version of the budget will be the legal bills.

The credit card statements, bank statements, and expenses will be uploaded to the share drive that the board can access.

Ms. Sandra de Montigny wants explanations on anything over \$5K

Questions about the budget:

Questions about the ED Travel Expense why \$25K?

Ms. Khoury will provide a detailed explanation of her Travel Expense. She will provide more details on the HP Expenses

The BOD wants to have a Chart of accounts list. Ms. Khoury will provide to the BOD.

BOD wants to rewrite and repost the HPD posting.

Ms. Khoury is not opposed to rewriting the HPD job description and reposting it with higher qualifications.

Ms. Sandra de Montigny asked that we pass the 2015-2016 Budget, providing we have the preliminary details on the ED Travel Expenses

Motion: Master Kate Nosworthy

Second: Master Jamie Delisle

Passed pending the details from the ED Travel Expense.



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14. World Juniors

Need to have a LOI sent out by November 15, 2015.

Motion to be made:

Board will send out LOI to WTF for the World Juniors event.

Motion: Master Kate Nosworthy

Second: Mr. Darcy Rodd

Motion passed.

Master Wayne Mitchell will send out LOI to WTF and CC Master Tony Kook.

Committee will do the next steps. Committee will have more information for the board at the next BOD meeting November 17, 2015.

15. Other business

Discussion about the unapproved expenses from September, 2014 – June, 2015

16. Adjournment

The meeting was adjourned at 5:06pm EST

Motion: Master Jae Park

Second: Master Kate Nosworthy



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