



TAEKWONDO CANADA

Board of Directors Meeting Minutes – Taekwondo Canada

October 6, 2015 2:30PM EST via Conference Call

1. Call to order

Meeting was called to order at 2:33PM EST

2. Roll Call

Master Wayne Mitchell
Master Raymond Mourad
Mr. Darcy Rodd
Master Jae Park
Master Jamie Delisle
Master In Kyung Kim
Master Tony Kook
Master Ali Ghafour
Master Kate Nosworthy
Master Jenny Min
Ms. Sandra de Montigny

Ms. Rebecca Khoury

Regrets: Nathalie Birgentzlen

Quorum is met.

3. Approval of Agenda

Master Jamie Delisle would like to add Nationals and Canada Open to other business.

Master Tony Kook would like to add BOD approval for Mission Statement to other business.

Master Ali Ghafour would like to add Internal Board Communication and Technology to other business

Motion: Master Tony Kook

Second: Master Raymond Mourad



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Motion Carried

4. Approval of previous minutes

Mr. Darcy Rodd would like to change the date and location on the minutes and merge them from two documents to one. This is for the September 20, 2015 and September 25, 2015 minutes

- Add Quorum met on the minutes
- Move Ms. Rebecca Khoury's name away from the BOD list of names, for the Role call.
- Correct the spelling for Master Ali Ghafour's name

Motions to approve the minutes after the amendments are made.

Motion: Master Ali Ghafour **Second:** Master Jenny Min

Motion Carried

5. Change the signing authorities

Motion to change Signing Authorities - to add the President and Treasurer and remove the old Chair and Treasurer

1 signature is required for anything below \$5000

2 signatures are required for anything above \$5000

Ms. Sandra de Montigny is working on a Finance Policy

Motion: Master Raymond Mourad **Second:** Mr. Darcy Rodd

Motion Carried

6. Rebecca's Status Report

Ms. Rebecca Khoury listed her priorities

- Legal Bills
- Budget
- Governance
- Policies to be aligned and make sure the intent is correct
- Strategic Planning
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- NCCP
- Hiring of new HPD
- Ms. Rebecca Khoury and Ms. Sandra de Montigny will get back to BOD with the financials. They meet this week
- Committees to be filed with proper TORs

7. Board of Directors Priority List

discussion on what is in progress and what will be started soon

A. Governance - Bylaws & Policies

discussion on possible processes to take to make this as efficient as possible

B budget- discussion and updates to areas within this; further budget only meeting to happen

B. Committees

discussion on still open committee spots and which committees will need TOR docs

C. Strategic Plan

Strategic planning is a four year cycle. Now we are in year three, which ends March 2016. New planning for the next cycle starts in summer or fall of 2016

D. **Kukkiwon** Discussion on talks with Kukkiwon and process moving forward. Exec committee to follow up on this.

E. President's statement

Master Wayne Mitchell will send to Mr. Darcy Rodd to send to Ms Rebecca Khoury

8. Other Business

Update: An appeal came in on a decision that was made in August in regards to a suspension. This is scheduled for next Friday. There are two SDRCC cases currently ongoing.

Question: Are Nationals being hosted with other sports? Are they run the same time? Ms. Rebecca Khoury answered that yes they are running the same time. There are plenty of space to run simultaneously. Some expenses will be shared with the other sports.



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Mission Statement – Master Tony Kook would like the BOD to review and have Mr. Darcy Rodd send out an E-Vote on this.

Discussions of Master Ali Ghafour taking the lead on the IT related stuff. He wanted to know what worked in the past and if any of the BOD might have any suggestions. If so forward them along to him.

9. Date of next meeting

Tuesday, November 3, 2015 at 2:30pm EST

10. Adjournment

Meeting adjourned at 5:38PM EST



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