**Board of Directors Meeting Minutes – Taekwondo Canada**

**October 18, 2016 2:30PM EST via Conference Call**

1. **Call to order**

Meeting was called to order at 2:44PM EST

1. **Roll Call**

Master Wayne Mitchell

Mr. Darcy Rodd

Master Jae Park

Master In Kyung Kim

Master Raymond Mourad

Ms. Sandra de Montigny

Master Tony Kook

Ms. Michele McClymont

Ms. Nathalie Birgentzlen

Master Darlene MacDonald

Quorum is met.

1. **Approval of Agenda**

**Motion:** Master Tony Kook **Second:** Ms Michele McClymont

**Motion Carried**

1. **Approval of Minutes**

No minutes to approve. Tabled till next meeting.

1. **Athlete Representative**

Master Darlene MacDonald stated we need to have an Athlete Committee member on the Board of Directors as a non-voting, but acting as liaison between the board of directors and the Athlete Committee, only as an observer.

The representative should be someone who meets the alumni requirements. Master MacDonald also mentioned that Sport Canada is concerned about lack of Athlete representation on the board.

Master Wayne Mitchell stated that the BOD should vote off list. The representative is only a voice. Ask the previous Athlete Committee Chair to provide a list of suitable candidates.

The Board had a discussion about the Athletes Committee. Suggestions were invite new Athlete Committee Chair to only athlete specific topics during our board meetings. Also concerns on how much information was passed back to all the athletes.

Master Jae Park will make the connection with the Athletes on a plan to have a representative from that group. Master Raymond Mourad offered to help Master Park.

1. **World Junior Updates**

Master Tony Kook says the preparation is going well.

* + - 1. They meet every Wednesday morning. They are looking for more volunteers, on the taekwondo side they are still looking for 15t0-200 volunteers.

Master Tony Kook wants the BOD to share the information looking for volunteers. There will be a General Assembly 2 days before the event.

* + - 1. Master Tony Kook spoke with Dr Choi and Dr Chan wants TC to arrange for under privileged kids at the World Juniors.

Master Darlene MacDonald said that Master Jae Park did a pdf file of all the Athletes going to the World Juniors for the TC website.

Master Tony Kook would like to have an email sent out to the PSO Presidents with information about the World Juniors volunteers needed and ticket prices.

1. **Action items from 2016 AGM**

Ms Sandra de Montigny stated that the notes for the financials. The PSO presidents want the account payable and details on some of the expenses.

Master In Kueng Kim wants the 2016 Pan Am Championship budget with the break downs. Master Darlene MacDonald said that she should have this information by the end of November.

1. **Task list and priority discussion**

Master Wayne Mitchell suggested that this is to be discussed more through phone calls, and then discussed at a later date.

Mr Darcy Rodd is to provide a list of the committees to Master Wayne Mitchell.

1. Discipline Panel discussion

The board had a brief discussion and it was decided that this discussion should continue at the next Executive Committee meeting.

1. Other Business

Senior Canadian Nationals are March 4 and 5 in Montreal.

1. **Date of next meeting**

The date of the next meeting will be November 1, 2016, 2:30pm EST.

1. **Adjournment**

Meeting adjourned at 5:04pm EST

Motion: Master Tony Kook Second: Master Raymond Mourad

**E-Votes that passed:**