



TAEKWONDO CANADA

Terms of Reference

Referee Committee

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House of Sport, 2451 Riverside Drive, Ottawa, Ontario, K1H 7X7

Committee Name: Referee Committee

Mandate: Oversee all aspects of Referee management of human and financial resources to ensure that the National Referee Program supplies a pool of highly qualified referees to meet the needs of Taekwondo Canada at its events.

Objective and Goals:

1. Implement and manage the National Program and Operations Guideline (RPOG).
2. Develop, revise, review and recommend changes to the National Referee Program and Operations Guideline (RPOG) on an annual basis, in consultation with the Executive Director and Board.
3. Annual Written report for inclusion at a July Board Meeting and the Annual General Meeting

Composition:

1. Referee Chair
2. Referee Vice Chair: (Secretary duties plus 2nd in command)
3. Regional Chairs (4): West, Ontario, Quebec and East
 - At least one Regional Chair must be a Kyorugi and one must be a Poomsae specialist
4. Appointment governed by the [Referee Committee Selection Policy](#)

Key Duties and Scope:

1. Manage, review and recommend revisions to all aspects of National Referee Program including education, development, recruitment and assignment as it relates to national events and operation.
2. Work with Provincial Referee committees to develop an aligned National Referee Program.
3. Review and recommend changes of (RPOG) to the Board in consultation with the Executive Director.
4. Work with Executive Director and Events staff to give advice on the level of financial support required to deliver qualified referees for national events and manage operation of the National Referee Program.
5. Exception: The positions of Technical Delegates, as stipulated in the WT Competition Rule Books, for all events is appointed by:
 - a. Domestic – Taekwondo Canada President
 - b. WT Sanctioned – WT President

- Authority:**
1. The Referee Committee shall decide independently from Taekwondo Canada staff the make-up of the assignment list for referees at national events overseen by Taekwondo Canada.
 2. Taekwondo Canada staff will vet the assignment list for membership compliance.
 3. The Referee Committee, in consultation with the Executive Director, will recommend any changes to the National Referee Program and Operations Guideline to the Board for approval.
- Meetings:**
1. The committee meetings can be called by the Referee Chair or three (3) Committee members with 7 days notice.
 2. The committee can meet via telephone, electronic conference, email consensus or in person.
 3. A majority of the voting members shall constitute the Committees' quorum
- Reporting:**
1. Annual Written report for inclusion at a July Board Meeting and the Annual General Meeting
 2. Consult and co-ordinate operations with the Executive Director and Event staff.
- Resources and Budget:**
- Work with Executive Director and Event staff on advising and establishing an annual financial budget to achieve the National Referee Program and ensure success of Operations.
- Governance:**
1. Face to Face or electronic conference meetings require a majority vote
 2. E-Votes require a 2/3 Majority vote
 3. Tie votes are broken by the Referee Chair Vote
- Review:**
1. Annual RPOG Review to be submitted to board in January.
- Approval:**
- Terms of Reference originally approved by the Taekwondo Canada Board of Directors on January 19, 2018. Revised by Board on October 21, 2020.
- Related Policies / By-laws:**
1. Referee Chair and Referee Committee Selection Policy
 2. Referee Committee Terms of Reference (this document)
 3. Referee Program and Operations Guide